



## **Admissions Policy for Ratton School For the School Year 2024-25**

### **Introduction**

The South Downs Learning Trust which is a Multi Academy Trust, is responsible for Ratton School Admissions.

The South Downs Learning Trust is required to determine Ratton School's admissions arrangements for the 2024/25 school year, regardless of whether they undertook consultation. Ratton School is not consulting this year.

Any persons wishing to object to these admission arrangements should write to the Office of the Schools Adjudicator at the following address:-

Office of the Schools  
Adjudicator, Mowden  
Hall, Staindrop Road  
Darlington  
DL3 9BG

Tel: 01325 735303

Email: [osa.team@osa.gsi.gov.uk](mailto:osa.team@osa.gsi.gov.uk)

***Any objections must be made by 15th May 2024***

### **1. Admission Number**

There is no proposed change to the admission number. The Governors intend to admit a maximum of 243 pupils to Year 7 in September 2024.

### **2. Application process**

#### **Main Round**

Applications, for the September 2024 intake for the Academic year 2023/24 must be made using the County Council's application procedure. Parents can apply online at

[www.eastsussex.gov.uk](http://www.eastsussex.gov.uk),

or a paper form is available from the Local authority Admissions and Transport Team.

**The closing date for Year 7 applications is 31<sup>st</sup> October 2023.**

### **In Year**

Applications for in-year admissions for the academic year 2024/25, can either be made directly to Ratton School or through online via the Local Authority website.

### **3. Late Applications**

Any main round application that arrives after the closing date of 31<sup>st</sup> October 2023 for entry in September 2024 will be dealt with after the main allocations have been made. These late applications will be placed on the waiting list for Year 7. At this point the oversubscription criterion apply and the applicant at the top of the waiting list will be offered a place should one become available.

### **4. Oversubscription Criteria.**

If there are more applications than places available at the school, the criteria below will be used to determine which children are offered the available spaces, and will be applied in the following order of priority:

#### **1. Looked After Children and Adopted Children**

Looked After and adopted children who were looked after but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.

#### **2. Children who will have a brother or sister at the school at the time of admission**

Children are siblings if they are full, half, adoptive, foster or stepbrother or sister living in the same household.

#### **3. Children of staff working for the South Downs Learning Trust**

Priority will be given to the children of contracted, paid staff working for the South Downs Learning Trust where the member of staff has been employed at the school for at least 2 years prior to the application for admission being made or, where a

member of staff has been recruited to fill a vacant post where there is a demonstrable skill shortage.

#### **4. Children living within the pre-defined community area**

Each home address in the county falls within a community area although living in a community area does not guarantee a place can be allocated.

#### **5. Children living outside the pre-defined area**

#### **Tiebreaker**

If there are more children who qualify under an oversubscription criterion than places available, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line. In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Local Authority's admissions software.

#### **Twins/Children from Multiple Births**

Where the admission of twins, or all siblings from a multiple birth would cause the school to rise above its Planned Admission Number, these twins or, all of the siblings will be admitted.

#### **5. Defined Community Area**

The current community area for the school is attached and will be used to prioritise children who do not qualify under criteria 1-3 shown above. There are no proposed changes to the community area.

#### **6. Waiting Lists**

Details of any unsuccessful applicants will be held on a waiting list, which will be kept in the order of the oversubscription criteria above. This will be held until the end of Term 2 when the list will be cleared. After this time, any applicant wishing to join a waiting list will need to reapply.

# Ratton Community Area



East Sussex County Council

Matt Dunkley  
Director of Children's Services  
P. O. Box 4  
County Hall  
St Anne's Crescent  
BN7 1UE

Ratton School community area

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Date: **2010 Onwards**

Scale: **1:54,760**